

For Office Use Only

Date Received: _____ Fee Paid: \$ _____ Check Cash Interview Date: _____ Time: _____

Circle One



Phoenix Academic & Early Learning Center

Where Faith & Family Come First

680 E 41st St
Sand Springs, Ok 74063
918-551-7238

ENROLLMENT APPLICATION

Please COMPLETE one application for **EACH** student you wish to enroll at Phoenix.

Please Note: A non-refundable application fee of \$25 for each new student must accompany this application.

All applications are subject to approval by the Board of Directors.

STUDENT INFORMATION			
Year:	Entering Grade/Childcare Class:	Returning Student?	Y N
For new students, please list who referred you to Phoenix:			
Last Name:	First Name:	MI:	
Address:	City:	State:	Zip:
Home phone:	Cell Phone:		
Current Age:	Date of Birth:	Gender:	Male Female
Does your child have any allergies? If yes, please describe below:			
Does your child have any special learning or medical needs? If yes, please describe below:			
FAMILY INFORMATION			
FATHER/LEGAL GUARDIAN			
Father's Last Name:	Father's First Name:		
Address: <i>(if different from above)</i>	City:	State:	Zip:
Home Phone: <i>(if different from above)</i>	Cell Phone:	Email Address:	
Father's Employer:	Occupation:	Work Phone:	
MOTHER/LEGAL GUARDIAN			
Mother's Last Name:	Mother's First Name:		
Address: <i>(if different from above)</i>	City:	State:	Zip:
Home Phone: <i>(if different from above)</i>	Cell Phone:	Email Address:	
Mother's Employer:	Occupation:	Work Phone:	
In order to maintain communication between parents and staff, please list a current email address that that you would like used for this purpose			
SIBLINGS <small>(list name, age, school and grade (if applicable))</small>			
Name	Age	School	Grade
Reference (non-family):	Relationship:	Phone:	
Reference:	Relationship:	Phone:	

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CHILDCARE HISTORY

AGE	Childcare Type			Facility/Individual Name
	Licensed Center	Licensed Home	Private Care	

Has this child ever:

Been dismissed or suspended from any childcare facility? Y N Explanation _____
 Been denied admittance to any childcare facility? Y N Explanation _____

CURRENT CHILDCARE NEEDS

Describe your reasons and expectations for enrolling your child at Phoenix:

SCHOOL HISTORY

School Type	School Type				School Name
	Public	Private	Home	Other	
K2					
K3					
K4					
K5					
1 st					
2 nd					
3 rd					
4 th					
5 th					
6 th					
7 th					
8 th					
9 th					
10 th					
11 th					
12 th					

Has this student ever:

Been dismissed or suspended from an educational facility? Y N Explanation _____
 Been denied admittance to any educational facility? Y N Explanation _____

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CURRENT EDUCATIONAL PLANS

Classes your student is planning to take at Phoenix for the upcoming academic year.

Subject	Class
_____	_____
_____	_____
_____	_____

Describe your reasons and expectations for enrolling this student at Phoenix:

Phoenix Academic & Early Learning Center is an educational center, that offers individual classes, events and childcare. We are structured to assist families who are committed to the concepts of Christian self-government and wish to take a more direct and hands on approach to their child's educational goals and childcare. This means that children are responsible for their own behavior and learning under the guidance of the parent, teacher & administrative team. Please rate this child's ability and willingness to function in such an environment using a one (1) to three (3) scale. One (1) is low, two (2) is average and three (3) is high.

Area	Rating	Area	Rating
Shows respect to and for authority		Works quietly and independently	
Listens to and obeys instructions		Resists negative peer pressure	
Completes assignments on time		Willing to follow rules and regulations	
Prompt		Avoids excessive absences/tardiness	

Is there any other information about this student or your family that would be helpful?

I/We, the undersigned, do hereby certify this information to be complete and factual. We understand the completion of this application does not guarantee admission to Phoenix Academic Center.

Parent's Signature

Date

Parent's Signature

Date

Mail completed applications, including application fees, to Phoenix Academic Center, 680 E. 41st St, Sand Springs, OK 74063.

Applications can also be submitted via email to registration@pactusa.org with the application fee to the address listed above.